



## STANDING INSTRUCTION REQUEST FORM 常行指示申請表 (Local Transfers / Purchase of Cashier's Order 本地轉賬 / 購買本票)

Rote 記書: 1	To: The Hongkong and Shanghai Banking Corporation 的 致:香港上海滙豐銀行有限公司	Limited	Date 日期				(DDMMYYYY)
RameLgapeake(1)密のAsie中央観知機能的2e77g(管理上海重型銀行報公司)收、或(2)交回地近度型分行。本行完在吃到蛇的中流表绘三经菜是中点就笼的中流。  Please debit my/our account mentioned below for the following arrangement 請担取本人(等)下述F口以支付下列安排:  Details of Account (For Integrated / Business Integrated Account, please specify "* Account Type")   中国	申請每項常行指示,請分別填寫一份表格。  2. Please complete in Block Letters and tick where applic i請用正楷填寫,並在過當的地方加上剔號。  3. The Bank will set up the Standing Instruction according 本行將應閣下要求設定常行指示,不會作另行通知。  4. Details of the instructions will be reflected on your accord 本行執行指示後,會在閣下的戶口結單及/或儲蓄戶口第 5. The reference to "business day" means a day, other that 「營業日」指銀行在香港開放營業的日子(星期六、日乃6. ◆ Debit account for Renminbi Cashier's Order must be 人民幣本票的扣賬戶口必須為人民幣戶口或港元戶口。  7. ◆ Not applicable for Savings standing instruction and st不適用於儲蓄戶口的常行指示和跨行轉賬。  8. ◆ For setting up Standing Instruction during the application payment Date" after policy issuance. For setting up Standing Instruction during the application payment Date" after policy issuance. For setting up Standing Instruction for Setting up Standing Instruction for Senior Cit 長者店持有人可獲整免設定常行指示的手續費。郵商申請  10. # Charges for setting up Standing Instruction for Senior Cit 長者店持有人可獲整免設定常行指示的手續費。郵商申請  11. Please complete "Standing Instruction Amendment/Cancel 如需更改 / 取消 等行指示,請填寫 「常行指示更文 / 取消 12. The Bank reserves the right not to accept or otherwise reje 本行有權在任何情况下不處理或拒絕常行指示的申請而不	wable. y, and no acknowledgement will be sent to yount statement and/or passbook after your req p內詳列細節,但不會另行發出書面通知。 no 公衆假期除外)。 either a Renminbi account or a HKD account anding instruction to other local bank. tion for new life insurance policy, the "First Panding instruction after the issuance of life insurance policy, the "First Panding instruction after the issuance of life insurance policy, the "First Panding instruction after the issuance of life insurance policy, the "First Panding instruction after the issuance of life insurance policy, the "First Panding instruction after the count number exceeds 15 digit izen Card Holders will be waived. For Mail-in Apanding insurance policy izen Card Holders will be waived. For Mail-in Apanding izen Card Holders will be waive	uest has been car hich banks are ope ayment Date" may uance policy, pleas 下一個繳款日期」 ss. oplication, please at Instruction records giving reasons.	be left blanse complete 将曾作為「i	ral business in l ik, and the "Nex the instruction 第一次支款日期 occopy of your Se	Hong Kong.  tt Bill Date" will b by filling in the "  o nior Citizen Card	pe treated as the "First "First Payment Date". I to this form.
Account Name   PO名稱	請將已填妥的表格 (1) 寄回九龍中央郵政局郵政信箱72677號「香港上海 Please debit my/our account mentioned below for the fo	滙豐銀行有限公司」收,或(2)交回就近滙 ollowing arrangement 請扣取本人	(等)下述戶[	コ以支付		日内處理您的申	請。
◆ Account Number 戶口號碼  ^ Account Type 戶口類別  Current Account	戶口資料(如屬綜合理財/商業綜合戶口,請注明「^	戶口類別」)	710004111 1	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Account Type 戶口類別 Current Account	Account Name 戶口名稱						
◆ Currency to be Debited 支限貨幣類別 (For Foreign Currency Account Only 只適用於外幣戶口):  Payment Date 支款日間 甘中 Payment Date 信息 on a day which is not a business day, the standing instruction will be effected on the following business day. In the event that the following business day falls on the next month, the standing instruction will be effected on the following business day. In the event that the following business day falls on the next month, the standing instruction will be effected on the following business day. In the event that the following business day falls on the next month, the standing instruction will be effected on the following business day. In the event that the following business day falls on the next month, the standing instruction will be effected on the following business day. In the event that the following business day. In the following business day falls on the following business day. In the following business	◆ Account Number 戶口號碼						
Payment Date 支軟日期	^ Account Type 戶口類別	O			-		gs Account
If the Payment Date falls on a day which is not a business day, the standing instruction will be effected on the following business day. In the event that the following business day falls on the next month, the standing instruction will be effected on the last business day of the month.   ### Daily	•						
(For life insurance premium payment please refer to note 8 知識付調機保費, 請参陶注應事項 8)  Final Payment Date 最後一次支款日期  Total No. of Payment 支款總次數(>1多於一次) Final Payment Date 最後一次支款日期  Type and Details of Arrangement 安排事項種類及資料  Local Transfers 本地轉脹  Currency to be Received by Beneficiary(ies) 受款人所收的貨幣類別  Currency and Amount of Transfer 轉賬貨幣及金額 Currency 貨幣 Amount 金額  Beneficiary(ies) Name(s) 受款人姓名 (Maximum 20 Characters, include spaces 不可以多於20個字母,包括空格) Payment Reference (if any) 付款備考(如有)	If the Payment Date falls on a day which is not a business day, the stand month, the standing instruction will be effected on the last business day o 如支款日期適產非營業日,該常行指示則於下一個營業日進行。如該營業Frequency 周期	of the month. 日屬於下一個月份,常行指示將會提前於該月  ◆ Daily ◆ 每日	份的最後一個營業 Fortr 每兩 rly Year	日進行。 nightly 個星期 ly	Month		alls on the next
支款總次數(>1多於一次) Final Payment Date Day 日 Month 月 Year 年 直至另行通知  Type and Details of Arrangement 安排事項種類及資料  Local Transfers 本地轉賬  Currency to be Received by Beneficiary(ies) 受款人所收的貨幣類別 Currency and Amount of Transfer 轉賬貨幣及金額 Currency 貨幣 Amount 金額  Beneficiary(ies) Name(s) 受款人姓名 (Maximum 20 Characters, include spaces 不可以多於20個字母,包括空格) Payment Reference (if any) 付款備考(如有)	(For life insurance premium payment please refer to note 8						
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(Maximum 20 Characters, include spaces 不可以多於20個字母,包括空格) Payment Reference (if any) 付款備考(如有)	Currency and Amount of Transfer 轉賬貨幣及金額	Currency 貨幣	Amount 金額	Ę			
\	(Maximum 20 Characters, include spaces 不可以多於20個字母,包括空格)						

	pration Limited 香港上海滙豐銀行有限公司
Account No. 戶口號碼	
	Branch No. 分行編號 Account No. 戶口號碼
Account Type 戶口類別 (For the following Account, please complete the details below	○ Integrated / Business Integrated, please specify 綜合理財 / 商業綜合,請註明:
如屬下列戶口,請填寫以下資料)	Hong Kong Dollar 港幣 ( Current Account 往來戶口 Savings Account 儲蓄戶
	Foreign Currency Savings Account 外幣儲蓄戶口  Time Deposits 定期存款
	Deposit No.(if any) 存款編號(如有)
	Deposit Period 存款期
Cut I I I I I I I I I I I I I I I I I I I	Maturity Instruction 到期指示 ds must be in Hong Kong Dollar and beneficiary account will normally be credited one to two business days after payment dat
	款項一般會於支款日期後一至兩個營業日存入受款人戶口。)
Bank Name 銀行名稱	
*Account No. 戶口號碼	Bank No. 銀行編號 Branch No. 分行編號 Account No. 戶口號碼
Subsequent Life Insurance Premium Payment	
Currency to be Received by Beneficiary(ies) ∰	是款人所收的貨幣類別
Currency and Amount of Transfer 轉賬貨幣及金額	Currency 貨幣 USD美元 Others 其他 Amount 金額
Beneficiary name 受款人姓名	HSBC Life (International) Limited 滙豐人壽保險(國際)有限公司
Foreign Currency Saving Account No.	○ USD 美元 511 - 339822 - 201
外幣儲蓄戶口號碼	Others 其他
Daymant Defenses (++h/x) **	Branch No. 分行編號 Account No. 戶口號碼
Payment Reference 付款參考 (please tick and input the "Application Serial No." during the life insurance application, or 8-digit "Policy No." after policy issuance 於壽險保單申請時, 請選擇並填寫「申請書編號」, 或於保單生效後均寫的做字的「保單編號」)	Application Serial No. O Policy No.(8-digit)
Purchase of Cashier's Order 購買本票	
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
Currency of Cashier's Order 本票貨幣	◆ PCNY 人民幣  HKD 港幣  USD 美元 Note 注意: CNY is the currency code for renminibil (RM ) 人民幣 (RMB) 的貨幣代號為「CNY」。
Currency of Cashier's Order 本票貨幣 Beneficiary(ies) Name(s) 受款人姓名	◆CNY 人民幣 → HKD 港幣 → USD 美元 Note 注意: CNY is the currency code for renminol (RIV
	● CNY 人民幣
Beneficiary(ies) Name(s) 受款人姓名	中CNY 人民幣
Beneficiary(ies) Name(s) 受款人姓名 Amount 金額 Purpose of Payment 付款目的	TIND Park OSD 美元 Note 注意・人民幣 (RMB) 的貨幣代號為「CNY」。
Beneficiary(ies) Name(s) 受款人姓名 Amount 金額	Property Purchase 購買物業 Medical Expenses 醫療費用 Tuition Fee 學費
Beneficiary(ies) Name(s) 受款人姓名 Amount 金額 Purpose of Payment 付款目的	Property Purchase 購買物業 Medical Expenses 醫療費用 Tuition Fee 學費 Rental Payment 繳交租金 Living Expenses 生活費用
Beneficiary(ies) Name(s) 受款人姓名 Amount 金額 Purpose of Payment 付款目的 (For Personal Customer Only 適用於個人客戶)	Property Purchase 購買物業 Medical Expenses 醫療費用 Tuition Fee 學費 Rental Payment 繳交租金 Living Expenses 生活費用 Others (please specify) 其他(請說明) mailed to me/us at the correspondence address. 寄給本人(等)通訊地址。
Beneficiary(ies) Name(s) 受款人姓名 Amount 金額 Purpose of Payment 付款目的 (For Personal Customer Only 適用於個人客戶) Payment Reference (if any) 付款備考(如有)	Property Purchase 購買物業 Medical Expenses 醫療費用 Tuition Fee 學費 Rental Payment 繳交租金 Living Expenses 生活費用 Others (please specify) 其他(請說明) mailed to me/us at the correspondence address. 寄給本人(等)通訊地址。 held for collection at 寄存在
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Beneficiary(ies) Name(s) 受款人姓名 Amount 金額  Purpose of Payment 付款目的 (For Personal Customer Only 適用於個人客戶)  Payment Reference (if any) 付款備考(如有)  Cashier's Order should be 本票應  eclaration and Signature 聲明及簽署  I//We understand that a #charge (as stated in the General Bank Tariff above arrangements; and for each payment requiring manual handli our account.  本人(等)明白上述每項安排的#收費(請参照—般銀行服務簡介),人手處理,每次須見行收費,亦將會從本人(等)戶口中和取。	Property Purchase 購買物業  Medical Expenses 醫療費用  Tuition Fee 學費  Rental Payment 繳交租金  Living Expenses 生活費用  Others (please specify) 其他(請說明)  mailed to me/us at the correspondence address. 寄給本人(等)通訊地址。  held for collection at 寄存在  Branch 分行留待領取。  mailed to the Beneficiary(ies) at 寄給受款人,地址為
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Beneficiary(ies) Name(s) 受款人姓名 Amount 金額  Purpose of Payment 付款目的 (For Personal Customer Only 適用於個人客戶)  Payment Reference (if any) 付款備考(如有)  Cashier's Order should be 本票應  We understand that a #charge (as stated in the General Bank Tariff above arrangements; and for each payment requiring manual handli our account.  本人(等)明白上述每項支排的#收費(請参照一般銀行服務簡介),从手處理,每次須另行收費,亦將會從本人(等)月中中和取。  从We understand that Iwe must maintain sufficient funds in the account hours) before the payment date for the above arrangement and that a k人(等)明白本人(等)月日本日定的支款日期前一個管禁口(分行排,若常行指示付款因存款不足而退回,責行有權收取費用。  IWe understand that the Bank will not be liable for any delay or failure is attributable (whether directly or indirectly) to any equipment malfunction or failure and under no circumstances she consequential or indirect leaves presented by the first proportion with the	Property Purchase 購買物業 Medical Expenses 醫療費用 Tuition Fee 學費 Rental Payment 繳交租金 Living Expenses 生活費用 Others (please specify) 其他(請說明)  mailed to me/us at the correspondence address. 寄給本人(等)通訊地址。 held for collection at 寄存在 Branch 分行留待領取。 mailed to the Beneficiary(ies) at 寄給受款人,地址為  fs) will be debited from my/our account for each of the ing, a transaction charge will also be debited from my/. 將會從本人(等)戶口中扣取;而上述常行指示如需 to one business day (before the close of branch banking charge may be levied, at the Bank's other living instructions where any cause beyond the Bank's control including tall the Bank be responsible to me/us for any any each beyond the Bank's control including tall the Bank be responsible to me/us for any expense.
Beneficiary(ies) Name(s) 受款人姓名 Amount 金額  Purpose of Payment 付款目的 (For Personal Customer Only 適用於個人客戶)  Payment Reference (if any) 付款備考(如有)  Cashier's Order should be 本票應  We understand that a #charge (as stated in the General Bank Tariff above arrangements; and for each payment requiring manual handli our account.  本人(等)明白上述每項支排的#收費(請参照一般銀行服務簡介),从手處理,每次須另行收費,亦將會從本人(等)月中中和取。  从We understand that Iwe must maintain sufficient funds in the account hours) before the payment date for the above arrangement and that a k人(等)明白本人(等)月日本日定的支款日期前一個管禁口(分行排,若常行指示付款因存款不足而退回,責行有權收取費用。  IWe understand that the Bank will not be liable for any delay or failure is attributable (whether directly or indirectly) to any equipment malfunction or failure and under no circumstances she consequential or indirect leaves presented by the first proportion with the	Property Purchase 購買物業 Medical Expenses 醫療費用 Tuition Fee 學費 Rental Payment 繳交租金 Living Expenses 生活費用 Others (please specify) 其他(請說明)  mailed to me/us at the correspondence address. 寄給本人(等)通訊地址。 held for collection at 寄存在 Branch 分行留待領取。 mailed to the Beneficiary(ies) at 寄給受款人,地址為  fs) will be debited from my/our account for each of the ing, a transaction charge will also be debited from my/. 將會從本人(等)戶口中扣取;而上述常行指示如需 to one business day (before the close of branch banking charge may be levied, at the Bank's control including and the Bank be responsible to me/us for any cause beyond the Bank's control including all the Bank be responsible to me/us for any existence.
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(Maximum 24 Characters, include spaces 不可以多於24 個字母,包括空格)

## STANDING INSTRUCTION REQUEST FORM 常行指示申請表 (Local Transfers / Purchase of Cashier's Order 本地轉賬 / 購買本票)

To: The Hongkong and Shanghai Banking Corporation L 致:香港上海滙豐銀行有限公司	mited	Date 日期					(DDMMYYYY)
Note 注意:1. Please complete one form for each type of standing instrelia 自真常行指示,請分別填寫一份表格。 2. Please complete in Block Letters and tick where applica 請用正楷填寫,並在適當的地方加上剔號。 3. The Bank will set up the Standing Instruction accordingly 本行將應閣下要求設定常行指示,不會作另行通知。本行將應閣下要求設定常行指示,不會作另行通知。本行執行指示後,會在閣下的戶口結單及/或諸蓄戶口簿 于he reference to "business day" means a day, other than 「營業日」指銀行在香港開放營業的日子(星期六、日及◆ Poebit account for Renminbi Cashier's Order must be e人民略本票的扣限户口必谓为人民格户口或进元户口。 7. ◆ Not applicable for Savings standing instruction and sta不適用於储蓄戶口的常行指示和跨行轉賬。 8. ◆ For setting up Standing Instruction during the applicating payment Date" after policy issuance. For setting up Standing Instruction during the applicating payment Date" after policy issuance. For setting up Standing Instruction during the applicating payment Date" after policy issuance. For setting up Standing Instruction for Senior Exchange Setting up Standing Instruction for Senior Citiz 是多15字位。如超出此限,請與受款人戶口銀行查标。10. # Charges for setting up Standing Instruction for Senior Citiz 是者临時有人可獲整免股定常行指示的手續費。郵商申請者任息者的表格(1),如前常行指示,請填寫「常行指示更改/取消者12. The Bank reserves the right not to accept or otherwise reject 本行有權在任何情况下不處理或拒絕常行指示的申請而不需Please return your completed form either (1) by mail to "The Hongkong and S your nearest HSBC Branch. Your request will normally be processed within 3 bi 請將已填安的表格(1),寄回九龍中央郵政局郵政信義72677號「香港上海消费中,	and no acknowledgement will be sent to you.  It statement and/or passbook after your request ha distipation in the passbook after your request has distipated in the passbook after your request has distinct and the passbook after your request has a Saturday, Sunday or public holiday, on which ba 是我们就是一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个一个	Date" may boolicy, pleas 激款日期」 ※  n, please attation records.  reasons.	be left blane e complete see frage	nk, and t e the ins 第一次支 ocopy of	he "Nexitruction 京款日期。 your Ser	Bill Date" by filling in olior Citizen	will be treated as the "First the "First Payment Date". Card to this form.  ng Kong", or (2) by visiting
Please debit my/our account mentioned below for the following	owing arrangement 請扣取本人(等)	) 下述戶口	口以支付	下列学	排:		
Details of Account (For Integrated / Business Integ 戶口資料(如屬綜合理財 / 商業綜合戶口,請注明「^}	ated Account, please specify "^ Ac 「一類別丨)	count Ty	ype")				
Account Name 戶口名稱							
◆ Account Number 戶口號碼							
^ Account Type 戶口類別	Current Account Savings 往來戶口 儲蓄戶□	Account		Foreigi 外幣儲		-	vings Account
⊕ Currency to be Debited 支賬貨幣類別 (For Foreign Currency Account Only 只適用於外幣戶口):							
Payment Date 支款日期							
If the Payment Date falls on a day which is not a business day, the standing month, the standing instruction will be effected on the last business day of 如支款日期適逢非營業日,該常行指示則於下一個營業日進行。如該營業日下equency 周期  * First Payment Date 第一次支款日期  (For life insurance premium payment please refer to note 8 如繳付壽險保費,請參閱注意事項 8)  Final Payment Date 最後一次支款日期	he month.	後一個營業 Fortn	<sub>日進行。</sub> nightly 個星期		following MonthI 事月		day falls on the next
	支款總次數(>1多於一次)	nth 月	Year 年			Jntil Furtl 直至另行	her Notice 通知
Type and Details of Arrangement 安排事項種類及資	1						
Local Transfers 本地轉賬							
Currency to be Received by Beneficiary(ies) 受							
Currency and Amount of Transfer 轉賬貨幣及金額	Currency 貨幣 Amo	ount 金額	! [				
Beneficiary(ies) Name(s) 受款人姓名 (Maximum 20 Characters, include spaces 不可以多於20個字母,包括空格) Payment Reference (if any) 付款债差(加有)							

Policy Number

Next Bill Date(DDMMYYYY)